

Parent Consent/Individual Social Emotional Health Observation

(Hot Sheet)

CF/MH-4 Revised 1/12

(mandatory)

Written parent consent must be obtained for an individual child to be observed by a clinical consultant. The form must be signed by the parent and the person witnessing the signature and dated. This form is used by all Head Start staff (RHS/EHS/MSHS).

1. The top portion of the form is filled out by the center staff (i.e. Teacher, Nurse, FSW) regarding service options, the name of the child, child's birth date, date the form is being completed, parent name, center name, teacher/Provider name, and the name of the referring staff.
2. The parent completes the *Parent Consent for Observation* section. Write the name of child and the parent signs this section as does facilitator or member of the Child Success Team Meeting (where this consent for social emotional health support is discussed with the parent).
3. Staff person also makes notation on Family Contact Log.
4. Center staff calls assigned Grantee Disabilities Supervisor or Delegate Disabilities Supervisor to advise of Parent Consent/Observation form signed. Grantee Disabilities Supervisor or Delegate Disabilities Coordinator (MSHS) notifies social emotional health consultant of request for Individual Child Observation.