

Parent Meeting Evaluation

(Hot Sheet)

CF/P-13 Revised 11/03

(optional)

The Parent Meeting Evaluation should be completed after each parent meeting, parent education presentation, or parent training.

1. Allow parents to complete evaluation on their own but be available to answer any questions.
2. Information from the evaluation should be used to plan/improve future meetings, presentations or trainings.
3. Evaluation should be kept in the parent meeting file/binder.