

Center Committee Data

(Hot Sheet)

CF/P-7 Revised 11/03

(mandatory)

This form is used to list center officers and policy committee representatives. It is also used to record dates of regular agenda planning and center socials/meetings.

1. A Teacher/FSW should complete one form for each center.
2. **Meeting Date:** Enter “2nd Tuesday”, “3rd Wednesday”, etc.
Representative: The number of center representatives to the Policy Committee can be found in the Policy Committee bylaws.
3. The Center keeps the white copy of the form on file and the yellow copy goes to the Program Director.
4. When changes occur, a new Center Committee Data Sheet is completed and distributed.