

Request to Actively Seek Employment

(Hot Sheet)

CF/R-25 Revised 1/11
(Mandatory)

This form may be used for a parent/guardian enrolled in a full day program to request to actively seek employment. It is kept in the Parent Section of the Family File.

To complete this form:

1. This is completed by the parent/guardian.
2. Parent/Guardian prints name.
3. Print the Start Date.
4. Print the days/hours parent/guardian plans to seek employment.
5. Parent/guardian writes a statement on their plan to gain employment.
6. Parent/Guardian signs and dates.