

Personal Rights

(Hot Sheet)

CF/R-5 Revised 11/03

(mandatory)

Title 22 Regulations require that parents or guardians be informed about their children's rights as an enrolled child in a child care center in California

1. Designated staff will ensure parents read and understand Personal Rights form LIC 613A.
2. Staff will complete the bottom portion of the form as indicated.
3. Parent/guardian will sign the form indicating they have read and understand its contents.
4. Designated staff will sign and date the form.
5. Designated staff will detach the Personal Rights statements from the signature portion of the form and give to parents.
6. Designated staff will retain and file the signature portion of the Personal Rights form as documentation that parents/guardians were informed of their rights.