

**Area:** Health Services

**Subject:** HS24 – Healthy Futures Regional Immunization Data Exchange (RIDE)

**Reference:**

**Policy:** The Health Futures/RIDE system permits the sharing of a computer record of children's immunization dates. Only authorized members may review and records are confidential.

**Procedure:**

1. Parent Disclosure Statement to be distributed at enrollment in Head Start. A parent may choose to refuse to share this information either verbally or in a written statement at any time. Documentation of refusal to be made in contact log and a copy to be placed in the Health file.
2. Trained staff that has received password to access system may view, obtain and make additions to a child's immunization data.
3. Some functions that may be completed with RIDE:
  - Printed copies of blue CSIR cards for health files
  - Copy of Yellow Immunization card

**Supervised by:** Director of Health Services

**Performed by:** Registered Nurses, Family Health Services Assistants

**Forms needed:** Parents Disclosure Statement, CSIR Cards, Immunization Record

**Frequency:** At enrollment, as needed