

Area: Health Services

Subject: HS25 - Mental Health Professional

Reference: 1304.24 (a)(2)

Policy: SCOE Head Start programs will secure the services of mental health professionals on a schedule of sufficient frequency to enable the timely and effective identification of and intervention in family and staff concerns about a child's mental health.

Procedure:

1. The Disability Supervisor will secure a contractual agreement with qualified mental health professional(s) prior to the beginning of the program year.
2. The mental health professional will complete a classroom observation.
3. The mental health professional will provide classroom observations, individual observations, teacher training, parent training, and referrals to outside resource agencies that offer families more intensive support.

Supervised by: Director II

Performed by: Disabilities Supervisor

Forms needed: Parental Consent, Mental Health Screening ASQ-SE, Follow-up, Mental Health Contract, Mental Health Recommendation Follow-up, Contact Records, CST Meeting, Case Conference Documentation

Frequency: Annually