

Williams Settlement Complaint Notice

Parents, Guardians, Pupils, and Teachers:

Pursuant to California *Education Code* Section 35186, you are hereby notified that:

1. There should be sufficient books and instructional materials. That means each pupil, including English learners, must have access to books and instructional materials.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers.

Teacher vacancy means a position to which an employee holding the appropriate Child Development Permit has not been assigned at the beginning of the year for an entire year.

Misassignment means the placement of a permit employee in a teaching or services position for which the employee does not hold a legally recognized permit or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

4. A Williams Complaint form may be obtained at the center/site office. You may also download a copy of the California Department of Education complaint form from the following Web site:
<http://www.cde.ca.gov/re/cp/uc>.