

Area: Program Governance

Subject: PG10 – Policy Groups: Selection and How Members Are Chosen

Reference: 1304.50(d)(1)(vi)

Policy: CCMHS/SCOE Policy Councils will work in partnership with key management staff and the governing body to develop, review, and approve or disapprove the composition of the Policy Council and the procedures by which policy group members are chosen.

Procedure:

1. CCMHS/SCOE Policy Councils will establish bylaws that address member selection and composition.
2. A member of the Policy Councils and the governing body may request to revise the manner in which Policy Council Policy Committee members are selected. The request must be made during a regular meeting.
3. The item will be placed on the agenda for the succeeding regular meeting.
4. The Policy Council will discuss and approve or disapprove the request to establish a subcommittee to revise bylaws that address member selection. The subcommittee will consist of Policy Council members and Family & Community Services Supervisor.
5. If approved, the subcommittee will convene and present final recommendations to the Policy Council. The Policy Council may approve or disapprove the recommendation made by the subcommittee.
6. If the recommendation is approved, the bylaws will be revised and the Chairperson will sign and date the document. If the recommendation is disapproved, the subcommittee will be directed to:
 - a. Continue to work on revising the recommendation or
 - b. Begin the Internal Dispute - Binding Arbitration Agreement for Resolution of Impasse process

Supervised by: Director II

Performed by: Family & Community Services Supervisor

Forms needed: N/A

Frequency: As needed